

WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – June 20, 2013

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

1.1 Roll Call – President Parisio called the meeting to order at 7:01 p.m. Board members present were: Mr. Parisio, Mr. Geiger, and Mr. Ward. Absent: Mr. Munguia and Mrs. Knight (Mrs. Knight had called President Parisio to inform him she was ill)

1.2 Welcome to Visitors

1.3 Flag Salute was led by Gary Simlness.

2. AGENDA/MINUTES

2.1 Approve Minutes for the Regular Meeting of May 2, 2013. Mr. Ward moved, seconded by Mr. Geiger, to approve the Minutes for the Regular Meeting of May 2, 2013. The motion passed with 3 yes votes.

2.2 Approve Agenda for June 20, 2013. Mr. Parisio asked that Item 6C-3 of the Consent Calendar be tabled until the next meeting. Dr. Geivett also mentioned that under Item 7B-2 he would be requesting to change the July board meeting date from July 11th to July 8th. Mr. Ward moved, seconded by Mr. Geiger, to approve the Agenda with Item 6C-3 pulled. The motion passed with 3 yes votes.

3. RECOGNITION OF RETIREES

3.1 Marilyn Simlness – Mr. Smith presented Mrs. Simlness with her plaque and thanked her for the 36 years of dedicated service she gave to Willows Unified. Mrs. Simlness said she has great memories of her years at WUSD.

3.2 Thomas Chisholm – Mr. Smith presented Mr. Chisholm with his plaque and thanked him for his 19 years of teaching many different subjects at WHS.

3.3 Curtis Parks – Mr. Smith presented Mr. Parks with his plaque. He stated that Mr. Parks is a legend in the coaching field and was honored to present him with the CIF Lifetime Award recently. His career consisted of teaching 15 years at WHS and 17 years at Williams Unified School District. Mr. Parks thanked his family, staff, administration, and the community for all of their support during his years with Willows Unified.

Dr. Geivett thanked the teachers for the combined 70 years of educating our students. Mr. Parisio also thanked them and wished them well in their retirement.

4. PUBLIC COMMENTS - None

5. REPORTS

5.1 **Employee Associations (WUTA & CSEA)** – No reports.

5.2 **Principals**

(WHS) Mr. Smith reported:

- He reported that although graduation was very warm, the ceremony went well.
- He stated that the master schedule for next year is extremely close to being finalized. Mr. Parisio commented that he thought that all the graduations went well and the graduates were very well behaved.

(WCHS) Dr. Geivett reported:

- He enjoyed a good end of the year. WCHS had five graduates this year, with four out the five participating in the ceremony. He thanked the staff and community members for their support at graduation.
- He thanked Mr. Prinz, Ms. Steele, Mrs. Beck, and Mr. Bazan for their support during the year.

5.3 Director of Business Services – Mrs. Beymer reported:

- The on-site auditors were here at the end of May and at the high school they had no audit findings. Mrs. Beymer commended both Shelley Taylor and Amy Baker on this as the auditors told her that WHS was the first high school they ever audited with no findings.
- At last week's Budget Committee meeting the committee conducted an evaluation of the five vendors giving quotes for the copier contract. They narrowed it down to one company which could potentially save the District approximately \$10,000.00 per year in copier expenses.

5.4 Superintendent – Dr. Geivett reported:

- Dr. Geivett thanked everyone involved in making the end of the year an enjoyable one.
- He congratulated two outstanding individuals, Ed & Linda Zuckerman, for being inducted into the Glenn County Educators' Hall of Fame during fair week.
- He thanked everyone for having a productive year in light of the budget situation. With changes coming to our District related to such things as Common Core Standards, EDI, and Collaboration Days, he wanted to thank the staff for trying different things to make our schools productive.
- The last week of school the PIQE Program (Parent Institute for Quality Education) graduated 37 parents. It is new to our community and he commended Mr. Smith and the high school for embracing the program and CSU-Chico for funding the program. The program provides parents some help in getting their student prepared for college. Dr. Geivett was the key note speaker for the graduation.
- He commended Janet Perez and other staff members who successfully wrote a grant for some loss prevention incentive program dollars. The District received \$16,592.00 from Golden State Risk Management Authority for safety measures we have taken. The District plans on using the money for safety purposes (e.g., security cameras, etc.) around the District to better ensure the safety of our students and staff.
- Good news on the solar project – we did qualify for QZAB (Qualified Zone Academy Bond) funding. Due to our success in qualifying for the QZAB funding, Joey McLiney, the finance person involved, has secured a buyer for the bonds at less than 1% interest rate. Mr. McLiney will provide a presentation to the Board at the July meeting. This is for nearly a four million dollar solar project with no out of pocket expenses to the District.
- He wished everyone a great summer break.

5.5 Governing Board Members

Mr. Ward – No report

Mr. Geiger:

- He thought the graduations were amazing. He was sorry to miss the graduation for WHS, but he had a family graduation he needed to attend.
- He shared a brief magazine article concerning technology and learning. It stated that every student in the Los Angeles Unified School District would be receiving a computing device by 2014. This was made possible by a 50 million dollar voter bond. He said he shared this article because these are decisions boards are making – whether to go ahead with technology or to stay with pen/paper/books. Along with providing students with these devices, comes the upgrading of the technology infrastructure. He said there may come a time when people may not understand when the Board spends money on things they cannot see, but the decisions might be made in order to provide WUSD students with the same opportunity as LA Unified is doing for their students now.

Mr. Parisio:

- He stated that he had also heard on the news that LA Unified was providing every student with an IPAD.
- He said the fair went well; there were good projects and the auction was up \$80,000 from last year. The auction was well attended which reflects well on our kids and advisors.
- He attended all three graduations and thought they all were very good.
- He read a card from Ed & Linda Zuckerman thanking the Board and Dr. Geivett for their nomination to the Glenn County Educators' Hall of Fame. They said it was an honor and privilege to live their passion for a combined total of 70 years.

6. CONSENT CALENDAR

A. GENERAL

1. Accept donation from Round Table Pizza in the amount of \$592.00 for the Murdock Student Body.
2. Accept donation from David McDonald in the amount of \$70.00 for the Murdock Music Program.

3. Accept donation from the Glenn County Fish & Game Commission in the amount of \$1,000.00 for the River Jim's Adventure Education Program.
4. Accept donation from Deborah Dunning in the amount of \$100.00 to go to Vickie Berens' for classroom supplies.
5. Accept donation from Rich & Geri Pence in the amount of \$100.00 to go to the WHS Golf Program.
6. Accept donation from Hill & Ward Apiaries, Inc. of \$500.00 to go to the WUSD Band Programs.
7. Accept donation from Kurt & Pam Cundiff in the amount of \$500.00 to go to the WHS Golf Program.
8. Accept donation from Jeromy Geiger in the amount of \$100.00 to go to the PIQE Program.
9. Accept donation from the First Methodist Church in the amount of \$200.00 to go the PIQE Program.
10. Accept donation from Maben Farms in the amount of \$100.00 to go to the PIQE Program.
11. Accept donation from Sunshine Preschool of approximately \$1,500.00 worth of furniture and school supplies to Murdock Elementary School.
12. Accept donation from Marie Juney of approximately \$200.00 worth of school supplies for Murdock Elementary School.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict requests for Students #13-14-06 through #13-14-09 to attend school in WUSD for the 2013/14 school year.
2. Approve Interdistrict requests for Students #13-14-21 through #13-14-31 to attend school in another district for the 2013/14 school year.
3. Approve the CARS/Consolidated Application 2012/13 End of Year and 2013/14 Application for Funding.

C. HUMAN RESOURCES

1. Ratify employment of the following employees for the Summer Program vacancies which will be billed to GCOE & BCOE Migrant Ed:

Cheryl Davis	Lead Cook
Sarah MacDonald	Assistant Cook
Angela Kohler	Custodian
2. Ratify employment of Terri Moore as the WHS Summer On-Line Credit Recovery Program Teacher.
3. Ratify employment of the following WHS Fall Sports Coaches for the 2013/14 school year:

Varsity Football – Head	Jim Ward
Varsity Football – Assistants	Mike Biggs & Forrest Bateman, Sr.
J.V. Football – Head	Travis Hayes
J. V. Football – Assistant	Darren Reed
Varsity Volleyball – Head	Carol Martin
J. V. Volleyball – Head	Lisa Vlach
Varsity Girls Tennis – Head	Don Byrd
Cheerleading – Non-paid	Becky Biggs
Swimming – Non-paid	Nekki Bateman
4. Ratify employment of Travis Hayes as the WHS Varsity Boys Basketball Coach for the 2013/14 school year.
5. Approve Ron Bazan, Jerry Smith, and Mort Geivett as California Interscholastic Federation league representatives for the 2013/14 school year.

D. BUSINESS SERVICES

1. Approve budget revisions.
2. Approve warrants from 4/30/13 through 6/12/13.

Mr. Parisio thanked all the individuals and businesses in Item 6A for their generous donations to our schools. Mr. Geiger moved, seconded by Mr. Ward, to approve the Consent Calendar, with Item 6C-3 being pulled. The motion passed with 3 yes votes.

7. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** “Expect Success Camp” Presentation by Mary Davis (GCOE). Mary Davis, GCOE Director of the After School Programs and Summer Programs, introduced herself to the Board. She stated that the Packard Foundation offered money to both Willows and Orland Unified School Districts, the only rural area chosen, for five years to run a summer program. She gave a visual

presentation with help from Dr. Geivett, on how the lower income student begins school at a lower grade level than the middle income student and then falls behind by one to three months of learning over the summer. The gap continues to grow each year. This is why the Packard Foundation is so focused on summer learning. Willows currently has 135 K-8 students attending the Expect Success Camp and are hoping to reach their goal of 155. Mike Buckley, Susan Cameron, Julie Roessel, and Bill Shively are teaching hands-on math and science and camp counselors are in charge of the crafts, recreation and reading. It is centered on helping the low income, below grade level student. She invited the Board to stop by anytime to observe. July 18th is the Community Day when the students showcase what they have done. Mr. Gallaty is the administrator in charge. Dr. Geivett commended Mary Davis on writing the grant for the Expect Success Camp.

2. **(Action)** Approve the disposal of obsolete equipment from WIS on the attached list. Mr. Geiger moved, seconded by Mr. Ward, to approve the disposal of obsolete equipment from WIS. The motion passed with 3 yes votes.

B. EDUCATIONAL SERVICES

1. **(Action)** Approve September 23, 2013 as a non-instructional student day to provide professional development for the certificated staff. Dr. Geivett explained to the Board the reason for this request. He stated that at the Superintendent's meetings he attends they discuss professional development being held out of county. Dr. Geivett suggested hosting a professional development in-county and has been working with Shirley Diaz of GCOE to provide a county-wide training here in Willows. There will be nineteen modules/classes that staff can partake in. He sees it as a very positive professional development day in Willows and thanked Shirley Diaz for all of her help with planning the event. Dr. Geivett also explained that each school has adequate instructional minutes available to participate. Mr. Geiger moved, seconded by Mr. Ward, to approve September 23, 2013 as a non-instructional student day to provide professional development for the certificated staff. The motion passed with 3 yes votes.
2. **(Action)** Approve Schedule of WUSD Regular Board Meetings for the 2013/14 school year. The Board agreed to change the July meeting date from July 11th to July 8th. Mr. Geiger moved, seconded by Mr. Ward, to approve the amended Schedule of WUSD Regular Board Meetings for the 2013/14 school year. The motion passed with 3 yes votes.

C. HUMAN RESOURCES

1. **(Action)** Approve Resolution No. 2012-13-24, Criteria to Determine the Order of Termination among Certificated Employees with the Same Date of Paid Service. Dr. Geivett explained that an action item pertaining to this was approved at the April 24, 2013, meeting. The District put it in resolution form to memorialize the action. Mr. Geiger moved, seconded by Mr. Ward, to approve Resolution No. 2012-13-24. Roll call vote was taken. The motion passed with 3 yes votes.

D. BUSINESS SERVICES

1. **(Action)** Approve Agreement for Services between WUSD and Capitol Advisors Group, LLC. Dr. Geivett stated that this is the group that is helping the District with our modernization funding. Mr. Geiger moved, seconded by Mr. Ward, to approve the Agreement for Services between WUSD and Capitol Advisors Group, LLC. The motion passed with 3 yes votes.
2. **(Action)** Approve Agreement for Professional Services with Burke, Williams & Sorenson for the 2013/14 school year. Mr. Ward moved, seconded by Mr. Geiger, to approve the Agreement for Professional Services for Burke, Williams & Sorenson for the 2013/14 school year. The motion passed with 3 yes votes.

PUBLIC HEARING: In accordance with Education Code §42103, a Public Hearing will be conducted at this time to allow public input on the Willows Unified School District's 2013/14 Original Budget. (Available for preview at the District Office, 823 W. Laurel Street, Willows, CA) Mr. Parisio opened the Public Hearing at 7:54 p.m. Mrs. Beymer addressed the Board and explained the criteria she used in her assumptions. She stated the budget is built assuming there will be a 180 student day calendar. The revenue limit was projected using the existing formula since the LCFF formula, which she thinks has been a disappointment, hasn't been approved by our legislators yet. Even with the retirements, going back to a full 180-day calendar, there will be an increase in salary and benefits next year of about \$40,000. The State is still continuing to apply deficits to our entitlements. The \$170/per ADA is not included in the current budget for Common Core so that will be coming in to spend on Common Core costs over the next two years. There is a \$144,000 deficiency reflected in the unrestricted side of the budget. She stated that she is happy to report that this is the first time in quite a while that we have a "positive" budget. The biggest impact on this budget she sees is the decrease in federal funds. The encroachment to the general

fund will double next year and double again the following year if we don't figure out how to cut costs or get some students back. Hopefully, the LCSF will go into play because it will help protect us with declining enrollment. We have lost 300 students over the last five years. Mr. Geiger said he appreciated Mrs. Beymer's time and effort she put into creating the proposed budget. Mr. Parisio closed the Public Hearing at 7:58 p.m.

3. **(Action)** Approve Willows Unified School District's 2013/14 Original Budget. Mr. Geiger moved, seconded by Mr. Ward, to approve the Willows Unified School District's 2013/14 Original Budget. The motion passed with 3 yes votes.

8. **ANNOUNCEMENTS**

8.1 The next Regular Board Meeting on will be held on July 8, 2013, at 7:00 p.m. at the Willows Civic Center. (Board approval was given earlier per Item 7B-2)

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEM** – Dr. Geivett asked the Board if they could move Item 10.3 to be the first item in Closed Session. The Board agreed to do so.

At 8:00 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. Mr. Parisio stated that he will report out in Open Session upon the conclusion of Closed Session.

10. **CLOSED SESSION**

Closed Session began at 8:12 p.m.

10.1 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (3 cases) Tim Crews v. Willows USD, et.al, Case No. 09CV00697 and Case No. 10CV00860; and Muyassar Al-Rifai, on behalf of her children, v. Willows USD, et. al, Case No. 2:10-CV-02526-MCE-CMK

10.2 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-represented: Management and Confidential

10.3 Pursuant to Government Code §54957: Public Employee Discipline

10.4 Pursuant to Government Code §54956.95: Liability Claim – Claimant: Minerva Bobinger; Agency Claimed Against: Willows Unified School District

10.5 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent

11. **RECONVENE TO OPEN SESSION**

11.1 Announcement of Action Taken in Closed Session

At 10:20 p.m., the meeting reconvened to Open Session. Mr. Parisio reported out:

Item 10.1: Update given to the Board.

Item 10.2: Update given to the Board. Direction was given to the Superintendent.

Item 10.3: Information given to the Board.

Item 10.4: Information given to the Board.

Item 10.5: Extend the Superintendent's contract by one year to three years.

12. **ADJOURNMENT**

The meeting was adjourned at 10:23 p.m.